

BOARD OF DIRECTORS OPEN MEETING AGENDA

Date:	Thursday 12 September 2019	Time:	10:45 – 13:15
Venue:	Conference Room, Field House	Chair:	Dr Maxwell Mclean, Chairman

10:50 – Roshanne Fox, Dementia Lead, Joanne Taylor, Matron for Urology and Ward 14 and Leah Callighan, Acting Matron Ward 5 for agenda item Bo.9.19.3

11:50 – Jennifer Pope, Data Protection Officer for agenda item Bo.9.19.15

Time	No.	Agenda Item	Lead	Outcome	Papers attached
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Section 1: Opening matters

10:45		Chairman's Opening remarks	Chairman		Verbal
10:50	Bo.9.19.1	Apologies for Absence Sandra Shannon, Chief Operating Officer (represented by Terri Saunderson, Director of Operations)	Chairman	To note	Verbal
	Bo.9.19.2	Declarations of Interest	Chairman	To note	Verbal
	Bo.9.19.3	Patient Story Video	Chief Nurse	To note	Presentation

Section 2: Business from Previous Board Meeting

11:10	Bo.9.19.4	Minutes of the meeting held on 11 July 2019	Chairman	For approval	Bo.9.19.4
	Bo.9.19.5	Matters Arising	Chairman	To note	Verbal

Section 3: Business Reports

11:15	Bo.9.19.6	Report from the Chairman	Chairman	To note	Bo.9.19.6
	Bo.9.19.7	Report from the Acting Chief Executive	Acting Chief Executive	To note	Bo.9.19.7

Section 4: Delivery of the Trust's Clinical Strategy

11:25	Bo.9.19.8	Integrated Dashboard	Acting Chief Executive	To note	Bo.9.19.8
	Bo.9.19.9	Report from the Integrated Governance and Risk Committee	Acting Chief Executive	To note	Bo.9.19.9
	Bo.9.19.10	Overarching Delivery of Governance Annual Reporting	Acting Chief Executive	To note	Bo.9.19.10
	Bo.9.19.11	Board Assurance Framework and Risk Appetite Statement	Acting Chief Executive	For decision	Bo.9.19.11

Section 4a: Quality

11:45	Bo.9.19.12	Integrated Dashboard: Quality	Chief Medical Officer/Chief Nurse	To note	Refer to Bo.9.19.8
	Bo.9.19.13	A Report from the Chair of the Quality Committee	Chair of the Quality Committee	To note	Bo.9.19.13
	Bo.9.19.14	Board Assurance Framework: Strategic Objectives 1 and 4	Acting Chief Executive	For decision	Refer to Bo.9.19.11
11:50	Bo.9.19.15	Annual Data Protection Officer Report	Chief Digital & Information Officer	To note	Bo.9.19.15
	Bo.9.19.16	Embedding the GIRFT programme update	Chief Medical Officer	To note	Bo.9.19.16

Section 4b: Finance & Performance					
12:05	Bo.9.19.17	Integrated Dashboard: Finance	Director of Finance	To note	Refer to Bo.9.19.8
	Bo.9.19.18	Report from the Chair of the Finance and Performance Committee: Finance	Chair of the Finance & Performance Committee	To note	Bo.9.19.18
	Bo.9.19.19	Board Assurance Framework: Strategic Objective 2a	Acting Chief Executive	For decision	Refer to Bo.9.19.11
	Bo.9.19.20	Integrated Dashboard: Performance	Chief Operating Officer	To note	Refer to Bo.9.19.8
	Bo.9.19.21	Report from the Chair of the Finance and Performance Committee: Performance	Chair of the Finance & Performance Committee	To note	Bo.9.19.21
	Bo.9.19.22	Board Assurance Framework: Strategic Objective 2b	Acting Chief Executive	For decision	Refer to Bo.9.19.11

Section 4c: Workforce					
12:25	Bo.9.19.23	Integrated Dashboard: Workforce	Director of Human Resources	To note	Refer to Bo.9.19.8
	Bo.9.19.24	Report from the Chair of the Workforce Committee	Chair of the Workforce Committee	To note	Bo.9.19.24
	Bo.9.19.25	Consultant Colorectal Surgeon Business Case	Chief Operating Officer	For approval	Bo.9.19.25
	Bo.9.19.26	Board Assurance Framework: Strategic Objective 3	Acting Chief Executive	For decision	Refer to Bo.9.19.11
	Bo.9.19.27	Bi-annual Midwifery Staffing Review	Chief Nurse	For decision	Bo.9.19.27
	Bo.9.19.28	Strategic Staffing Review	Chief Nurse	For approval	Bo.9.19.28

Section 4d: Partnerships					
12:45	Bo.9.19.29	Integrated Dashboard: Partnerships	Acting Chief Executive	To note	Refer to Bo.9.19.8
	Bo.9.19.30	Report from the Chair of the Partnership Committee	Chair of the Partnership Committee	To note	Bo.9.19.30
	Bo.9.19.31	Board Assurance Framework: Strategic Objective 5	Acting Chief Executive	For decision	Refer to Bo.9.19.11

Section 5: Governance					
12:55	Bo.9.19.32	Report from the Chair of the Audit & Assurance Committee	Chair of the Audit & Assurance Committee	To note	Bo.9.19.32
	Bo.9.19.33	Review Standing Orders: Board of Directors	Trust Secretary	For approval	Bo.9.19.33
	Bo.9.19.34	CQC Compliance Report	Director of Governance & Corporate Affairs	To note	Bo.9.19.34
	Bc.9.19.35	Charitable Funds Committee Terms of Reference	Chairman	For approval	Bc.9.19.35

Section 6: Board Meeting Outcomes					
13:10	Bo.9.19.36	Any other business	Chairman	To note	Verbal
	Bo.9.19.37	Issues to add to Strategic Risk Register	Chairman	For decision	Verbal
	Bo.9.19.38	Issues to escalate to NHS Improvement	Chairman	For decision	Verbal
	Bo.9.19.39	Issues to be reported to Care Quality Commission	Chairman	For decision	Verbal
	Bo.9.19.40	Items for Corporate Communications	Chairman	For decision	Verbal

Bo.9.19.41	Date and time of next meeting 7 November 2019	Chairman	To note	Verbal
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Annexes for the meeting of the Board of Directors 12 September 2019

Annex 1 : For Information: routine reports received by the Board of Directors				
Bo.9.19.42	Finance Report	Director of Finance	To note	Bo.9.19.42
Bo.9.19.43	Performance Report	Chief Operating Officer	To note	Bo.9.19.43
Bo.9.19.44	Workforce Report	Director of Human Resources	To note	Bo.9.19.44

Annex 2: For Information – reports received by Board Committees				
Bo.9.19.45	Quality & Workforce Committee: Nurse Staffing Data Publication June 2019	Chief Nurse	To receive	Bo.9.19.45
Bo.9.19.46	Quality Committee: Annual Clinical Audit Report 2018-19	Director of Governance & Corporate Affairs	To receive	Bo.9.19.46
Bo.9.19.47	Quality Committee: SIRO Quarter 1 Report	Chief Digital & Information Officer	To receive	Bo.9.19.47
Bo.9.19.48	Workforce Committee: Interim People Plan	Director of HR	To receive	Bo.9.19.48
Bo.9.19.49	Workforce Committee: GMC Action Plan (Obstetrics)	Chief Medical Officer	To receive	Bo.9.19.49
Bo.9.19.50	Workforce Committee: Maternity Incentive Scheme	Chief Nurse	To receive	Bo.9.19.50

Annex 3: For Information – Board Committee Governance				
Bo.9.19.51	Confirmed Finance and Performance Committee Minutes: June 2019	Chair of the Finance & Performance Committee	To receive	Bo.9.19.51
Bo.9.19.52	Confirmed Quality Committee Minutes: June 2019	Chair of the Quality Committee	To receive	Bo.9.19.52
Bo.9.19.53	Confirmed Audit & Assurance Committee Minutes: 21 & 23 May 2019	Chair of the Audit & Assurance Committee	To receive	Bo.9.19.53
Bo.9.19.54	Confirmed Workforce Committee Minutes: June 2019	Chair of the Workforce Committee	To receive	Bo.9.19.54
Bo.9.19.55	Confirmed Partnerships Committee Minutes: May 2019	Chair of the Partnerships Committee	To receive	Bo.9.19.55